



Old McDonald's Farm, Inc.

A Non-Profit Children's Program • Est. 1994

Day Visit Program - Intake Form

*As a nonprofit agency and to better serve you the information on this form is necessary. The teacher/leader who will accompany students to the farm must complete this form. Thank you.

Today's Date: _____

Package: (Please Check One) Duck Day Visit Package (1.5 hours) _____

Morning Chores Package (2 hours) _____

J.P. Package (3 hours) _____

Please explain modifications (if any) that you planned together when you scheduled your class:

Your Date & Arrival Time: (Call 503/695-3316 to schedule first) Date & Time Please: _____

School/Agency/Group Complete Name: _____

Contact Full Name: (Person who is attending with group) _____

Your Title: _____

School/Agency/or Your Address: _____

City: _____ State: _____ Zip: _____ County: _____

School District: _____ Email address: _____

Your Day Phone: _____ Your Emergency/Mobile Phone: _____

Number of Students in Group: _____

Number of "Adult Educators": _____ (Please pre-split groups into small groups ranging from five (5) to eight (7) students. Please, a group of three and a group of six kids is not equal. All groups should be equal in the numbers of children. Due to space constraints, the maximum number of adults per small group is one. Younger kids and special needs students may require more adult educators, please discuss this with an OMF staff person prior to your visit.)

Students's Age Range: _____ Grade Levels: _____

Five different reading/ability level Farm Activity Books are available for further study after your visit.

Please indicate the which ones are needed. We will give you one of each book to copy for further study.

Non-Reader ___ Primary Elementary ___ Upper Elementary ___ Junior High ___ High School ___

**Please Turn Over **



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OMF Intake Form, Page 2 of 2:

** Please note: We have a wonderful, little Farm Store where antiques, collectibles, handmade decorations, artwork, quilts, et cetera are available for sale. The prices are great and all proceeds from your purchase helps us serve low-income and special needs students and feed our "teaching tools," our farm animals. You can help our non-profit, children's charity by letting your staff, parents, bus drivers and students know about this opportunity. Please bring cash, it is much faster and easier. Thanks.

Please circle on the Structure Scale which number best describes your group:

Needs lots of Structure (1) (2) (3) (4) (5) Self-Directed Learners

Are there any participants with special needs? (Examples: physical disabilities, learning and/or language barriers, significant emotional/behavioral issues, et cetera.) _____

How many children in your group can be considered "at-risk"? As a non-profit, children's program, we must track our students in general. (Examples: on free lunch program, low-income, single parent families, history of trauma, etc.) Please-we need a NUMBER PLEASE: _____

Previous Animal (Livestock/Pets) Experience: 1 Very Little 2 Some 3 Very Much

Referred By/How Did You Hear About Us : _____

* Please send this completed Intake Form and payment together at the P O Box below. We cannot guarantee your reservation date without the Intake Form and full payment. Thank you. Check _____

* Please pre-break children into equal, small groups of five to seven per each group with 1 Adult Educator before you arrive. Please, a group of four kids and then a group of seven kids is not equal. All groups should be the same numbers of children. Check _____

* Please have **each child and adult wearing big, readable nametags**. (Do not use sticky nametags or tape, they do not work in any weather. Please use 'pin on' or 'over the head' kind.) Use first names only. You can use different colors or animal shapes to differentiate between small groups. Check _____

* Please distribute directions to all drivers from our web site; Google Map is wrong. Check _____

* Are you bringing lunches to eat at the farm during the J.P. Package only? If so, please bring simple and ready-made food items. We have garbage, recycling and composting available afterward. Check _____

* Please have your group dress appropriately. You may encounter rain, cold weather, mud and manure. Corbett is always cooler than in town--bring a jacket. Keep in mind the "hands-on" nature of our program. You will get dirty. Check _____

* No open-toed shoes allowed at all. Please have your group wear appropriate foot wear, horses are heavy. Check _____ Thank you!

1. **Mail the completed Intake Form and payment in advance.** This information is needed to better serve you and we must have it.

2. Send check made payable to Old McDonald's Farm, Inc. (or OMF, Inc.) for the entire amount. If you must cancel, then we will be happy to try to reschedule with you. Sorry, we are unable to send refunds.

3. **Please bring the Day Visit Individual Student Permission Slip for each student the day of your trip.** Due to insurance restrictions, students will not be allowed to participate without our OMF signed permission slip. We thank you!